

Admission & Marketing Services: -

The client is a Consulting and Management Company duly registered in Dubai U.A.E which is having several Tie up and associations with Reputed Universities and institutes which are capable of provide world class professional and academic education. Any firm using its associates and local network shall offer the following services and act as the Marketing and Admission Agent licensed to Conduct Entrance Examination.

1. Any firm is authorized as the Local Agent to handle Admission Marketing on behalf of RIFAN in the Region.
2. Any firm is authorized to negotiate deals regarding Students Admission on behalf of RIFAN.
3. Identification of Interested Students and contacting them for promoting Professional Course offered by Rifan Associates.
4. Securing interest and confidence among present and prospective student in the Region and provide necessary guidance, support and counselling to them to ensure successful completion of Admission process in various professional and higher educational course.
5. Conducting business promotion and marketing activities by adopting suitable means in terms of printing of brochures, advertisements, displays, media advertisements etc at its own cost. The content of such marketing material must have a prior approval of RIFAN.
6. Any firm warrants and represent that it has all necessary statutory and regulatory permissions, approvals and permits for the running and operations of its establishments and for the conducts of its operations, more particularly as provided in the MOU.
7. Any firm shall manage complete travel arrangements of students at the cost of student and ensure arranging proper visa for sending student for the selected course and country.
8. Students or Government Bodies of any country whiles admission came in through any firm are to pay their fees through Rifan Investment Payment gateway or Authorized Bank Account Provided by RIFAN.

Mode:

The mode of services shall be in the following formats:

1. Conducting Entrance Exams.
2. Telephone calls.
3. Emails.
4. Reports.

All Communication between “ **RIFAN**” and “any firm” including all information, Letters, Notices and any other kind of Communication required for formation & execution of this MOU will be done at the following contact details;-

- a) Name: Mr Suhail Ishaq Sheikh, Managing Director.
- b) Address: Office No 705, Al Jawahar Buidling ,96941, Dubai UAE
- c) Phone: +971-52-1701376
- d) Email: suhail@rifan.ae

Cancellation/Refund Policy::

If there is any kind of wrong transactions, extra payment or any other kind of payments or the cancellation of the admissions on which client will request for the cancellation, the client has to request for the refund within 15 days from the date of transaction made, the refund process should be allowed under 30 days to be completed. **“Refund will be done only through the original mode of payment”**.

In case of any natural calamity RIFAN will not be made responsible for any kind of loss.

Duration and Terminations

1. This agreement shall be in force for a period of 12 (Twelve) months and can be extended/ altered by express mutual consent of both parties.
2. In the meanwhile, either party have the right to terminate this engagement by giving notice of 30 days.
3. Force Major Clause, Any change in Laws, Change in market scenario etc, making the performance of this MOU Impossible.
4. There is no economic viability to carry out the business due to cost, market, economic or other commercial issues.

Jurisdiction and Governing Law

5. This Engagement letter shall be construed in accordance with the Laws of United Arab Emirates.
6. All Disputes between parties arising out of this deed shall be subject to the exclusive jurisdiction of Dubai Courts at Dubai (U.A.E) only.

Contact:

RIFAN”

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